

May 19, 2015
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, May 19, 2015, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Jake Lopez, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, County Manager Amber Hamilton, County Clerk DeAun Searl, Clerk Chief Deputy Stephanie Hicks, Treasurer Layle Sanchez, Assessor George Beggs, Assessor Chief Deputy Stevin Floyd, County Attorney Rick Queener, Sheriff Malin Parker, Under Sheriff Darren Hooker, Mike Miller and PNT Staff Writer Jackie Johnson.

Call to Order - Commissioner Kendell Buzard at 9:00 a.m.
Invocation - Commissioner Gene Creighton
Pledge - Sheriff Malin Parker

Approve Agenda:

Motion to approve the agenda with the amendment of adding the Bailey County Contract to House Inmates in Item 9 was made by Commissioner Richard Leal with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Approve Minutes:

Motion to approve Minutes of 05-05-2015 Regular Meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Informational Items: None.

Public Requests: None.

Elected Officials/Department Heads Report:

- a. **Manager** - County Manager Amber Hamilton reported that the District Court offices will be moving out of the portable buildings due to internet connectivity issues. The portable buildings will be moved off the parking lot mid-June. She also reported monitoring HR 1732 Waters of the US, stating she had contacted both representatives; Lujan voted against and Pierce voted in favor. Commissioner Kendell Buzard and Commissioner Gene Creighton will accompany County Manager Amber Hamilton to the NMFA Board meeting on June 25. The basement and first floor air quality report returned very favorable results. The final report will be given after completion of the second floor. Research into grants for funding will have to be done in order to address the water leak under the front steps of courthouse.
- b. **Commissioner** - No report.

Old Business: None.

New Business:

- a. **Consideration to reschedule June 16 regular Commission Meeting** - County Manager Amber Hamilton stated conflicting meetings are scheduled on June 16. Motion to reschedule the meeting to June 18 was made by Commissioner Jake Lopez with a second from Commissioner Gene Creighton. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.
- b. **Discussion and Possible Action to fill one vacant full-time position for Deputy for the Sheriff's Office Approval Request** - Roosevelt County Sheriff Malin Parker stated this position is within the

- Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

- e. Discussion and Consideration to open two new bank accounts to separate funds - Treasurer Layle Sanchez stated the accounts are for the Assessor 1% fund and the County Clerk User Fee fund and separating the funds from the general fund is the recommendation of DFA. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Resolutions - Ordinances - Proclamations:

- a. Discussion and Consideration of Resolution 2015-48 Increasing Roosevelt County's Operating Property Tax Rate - County Manager Amber Hamilton stated the current rate is 10.85% and would be raised to 11.85% which is the maximum allowable by the state. The increase is reflected in the preliminary FY16 budget. This rate can be considered annually and may be lowered in future years based upon operational budget needs of the County. Commissioner Kendell Buzard called for a five minute recess at 9:55 a.m. Commissioner Kendell Buzard called the meeting back to order at 10:04 a.m. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Kendell Buzard. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.
- b. Discussion and Consideration of Resolution 2015-49 a Budget Adjustment for the Assessor's Office - Assessor George Beggs stated the adjustment is for new office furniture for his office. Motion to approve was made by Commissioner Richard Leal with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Contracts - Agreements - Procurements:

- a. Discussion and Consideration of Contract Amendment for United States Department of Agriculture Animal and Plant Health Inspection Service-Wildlife Services (APHIS-WS) for FY2015 - County Manager Amber Hamilton stated this amendment would reflect the three months Roosevelt County has not had an agent; the original contract was \$31,161, amended to \$25,875. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Kendell Buzard. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.
- b. Discussion and Consideration of Contract with Bailey County, TX to house inmates - County Manager Amber Hamilton stated the current contract is dated 2004 and must be renewed in order to house inmates in Bailey County. Motion to approve the contract was made by Commissioner Richard Leal with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Executive Session:

Motion to go into Executive Session for limited personnel matters and attorney-client privileged information pertaining to threatened or pending litigation was made at 10:14 a.m. by Commissioner Gene Creighton with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes. Those present being Commissioner Kendell Buzard, Commissioner Jake Lopez, Commissioner Richard Leal, Commissioner Gene Creighton, Commissioner Lewis Shane Lee County Manager Amber Hamilton and County Attorney Rick Queener. Sheriff Malin Parker and Under Sheriff Darren Hooker attended from 10:14 a.m. to 10:38 a.m. Motion to adjourn from executive session was made at 11:02 by Commissioner Richard Leal with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes. No action needed, no action taken.