

December 1, 2015  
County Commission Room  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, December 1, 2015, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Jake Lopez, Commissioner Richard Leal, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, County Manager Amber Hamilton, County Clerk DeAun Searl, Clerk Chief Deputy Stephanie Hicks, County Attorney Randy Knudson, Sheriff Malin Parker, Roosevelt County Detention Administrator Mark Gallegos, Maintenance Director Gary Spinks, Assessor George Beggs, Chief Deputy Assessor Stevin Floyd, Road Superintendent Ricky Lovato, GIS Technician Johnny Montiel, Treasurer Layle Sanchez, Special Project Coordinator Carol Acosta-Flores, Human Resource Administrator Becky White, Leigh Ana Eugene and PNT Managing Editor Alisa Boswell. District 5 Commissioner vacant.

Call to Order - Chairman Richard Leal at 9:01 a.m.  
Invocation - County Manager Amber Hamilton  
Pledge - Chairman Richard Leal

**Approve Agenda:**

Motion to approve agenda was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

**Approve Minutes:**

Motion to approve agenda of 11-24-2015 Regular Meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

**Informational Items:**

Maintenance Director Gary Spinks stated that the part for the broken heater system in the courthouse is in and work has begun to repair the heater. It should be fixed by the end of the week and is under warranty.

**Public Requests:** None.

**Elected Officials/Department Heads Report:**

- a. **Assessor** - Assessor George Beggs reported business as usual, his staff staying busy finishing up this year and preparing for next year.
- b. **Clerk** - County Clerk DeAun Searl reported the date for the Floyd School Bond is February 2<sup>nd</sup>, 2016, the date for the Municipal Election is March 1<sup>st</sup>, 2016 and the date for the Primary Election is June 7<sup>th</sup>, 2016. Stephanie Hicks and Nath Baca will be traveling to Roswell for Dominion training later this week.
- c. **Sheriff** - Sheriff Malin Parker reported working fewer than expected traffic incidents with the weather, two CSP cases and three burglary cases. He and his staff are very busy and shot handed.
- d. **Detention** - Roosevelt County Detention Center Administrator Mark Gallegos reported having 49 individuals in custody. An average over the last six months shows the stay of an inmate has dropped from 45 days to 19.
- e. **GIS/Rural Addressing/Floodplain Management** - GIS technician Johnny Montiel reported working on tabulator data to turn into the state before December 15<sup>th</sup>, a new dairy, Red Roof Dairy on NM 202, the disclosure statement has been returned from Lydick and now needs approval from the state water engineer, the application for partial vacation of the Norma Jane Subdivision has been rescinded, working on making contact with Bill Bothwick to take steps to reopen the FEMA study in Roosevelt County, and road data cleanup.
- f. **Health Care Assistance Program** - Motion to go into Indigent Meeting was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes. Special Projects Coordinator Carol Acosta-Flores reported 11 claims, 6 to approve, 3 to deny, 1 for RGH Clinic and 1 ambulance. Motion to adjourn from Indigent Meeting was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Motion to approve 8 claims and deny 3 claims was made by Commissioner Lewis Shane Lee with a second from Commissioners Jake Lopez.
- g. **Road** - Road Superintendent Ricky Lovato reported the LGRF and COOP projects are completed and the CAP projects will be finished by the deadline. Materials are being hauled to S RR U and work is beginning on S RR E with a completion date of December 19<sup>th</sup>. The installation of windmills will be completed next week and road cleanup and maintenance will begin according to Jason Tillman.

- h. Manager - County Manager Amber Hamilton reported the legislative conference is scheduled for January 19-21<sup>st</sup>. NMAZ Coalition has a meeting scheduled for December 3<sup>rd</sup>, which will be attended by Kendall Buzard. The PILT payment of \$441,000 has been received by the treasurer. Viewing of roads in Roosevelt County and a work session to identify LGRF projects is scheduled before the holidays.
- i. Commissioners - None.

**Old Business:**

- a. Consideration of Possible Action Regarding Detention Center Operations - County Manager Amber Hamilton stated at the request of the commission, she had prepared documentation illustrating three levels of raises. After much discussion Commissioner Leal requested a 10 minute break at 10:20. Meeting was called to order at 10:32. Motion to take no action was made by Commissioner Richard Leal with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

**New Business:**

- a. Request for Consideration Approval for Minor Modifications to Dispatch Area - County Manager Amber Hamilton stated that Sammy Standefer was unavailable to address the commission. Motion to table until the next regular business meeting was made by Commissioner Richard Leal with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

**Resolutions - Ordinances - Proclamations:** None.

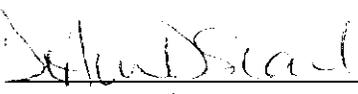
**Contracts - Agreements - Procurements:**

- a. Consideration of Award for Bid 2016-04 Roosevelt County ARISE Facility - County Manager Amber Hamilton stated the recommendation of the review committee would be to award the bid to McClain + Yu. Motion to award was made by Commissioner Jake Lopez with a second from Commissioner Richard Leal. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

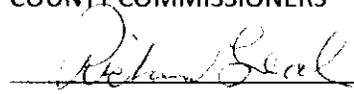
**Media Communication:** None.

**Adjourn:** Meeting adjourned at 10:57 a.m.

ATTEST:

  
 DeAun D Searl  
 County Clerk

BOARD OF ROOSEVELT  
 COUNTY COMMISSIONERS

  
 Richard Leal  
 Commission Chairman

