

November 3, 2015
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, November 3, 2015, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Jake Lopez, Commissioner Richard Leal, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, County Manager Amber Hamilton, Clerk Chief Deputy Stephanie Hicks, County Attorney Randy Knudson, Sheriff Malin Parker, Roosevelt County Detention Administrator Mark Gallegos, and PNT Managing Editor Alisa Boswell. District 5 Commissioner vacant.

Call to Order - Chairman Richard Leal at 9:00 a.m.
Invocation - County Manager Amber Hamilton
Pledge - Roosevelt County Detention Administrator Mark Gallegos

Approve Agenda:

Motion to approve agenda was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

Approve Minutes:

Motion to approve agenda of 10-20-2015 Regular Meeting was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

Public Requests: None.

Elected Officials/Department Heads Report:

- a. **Assessor** - Not present.
- b. **Clerk** - Clerk Chief Deputy Stephanie Hicks reported the 2015 Hospital Board Election is under way today, with District 1 and District 2 on the ballot. New election laws from SB 643 was the topic of the Clerk's Affiliate meeting.
- c. **Sheriff** - Sheriff Malin Parker reported being very busy. A second vehicle pursuit resulted in three arrests and minimal vehicle damage. While executing a search warrant for burglary, deputies discovered narcotics which lead to arrests. Continuing the investigation lead to the discovery of the stolen property, however one of the suspects bonded out and is currently on the run. The position of Chief Deputy is still open.
- d. **Detention** - Roosevelt County Detention Center Administrator Mark Gallegos reported having 67 individuals in custody; 53 male and 14 female. Inmates work crews are kept busy painting, with Gary in maintenance, and with Ricky with road patching. Staff is very busy with training. NMAC representatives will be in the facility to look at the Special Management Unit. From Sept 1st through present there have been 109 inmates with 697 billable days to Curry County. A grant from the Department of Justice totaling \$4,193 will be received in 30 to 60 days. Currently there are two positions open.
- e. **Manager** - County Manager Amber Hamilton reported the initial evaluation meeting for Profession Design Services for the ARISE building is scheduled for today at 2:00 p.m. The CDBG site visit is scheduled for Friday 13th at 9:30 a.m., this is an annual review. Mrs. Hamilton will be attending the Managers Affiliate meeting on Wednesday and Thursday of this week. Finance Specialist Jose Guzman and herself will be attending a DFA budget training in Albuquerque on November 19th and 20th. Capital Projects Administrator Carol Acosta-Flores and Road Superintendent Ricky Lovato are in Albuquerque this week attending DOT training. Onsite training for CPR and defensive driving are ongoing. The safety committee will meet on the 10th with every office and department having a representative attending. There will be significant increases to the premium in the Law Enforcement Pool effective January 1, 2016 that will have a negative effect on the current budget. Budgeted was a 10% increase and that will not be sufficient. The Game Commission has scheduled a meeting at 9:00 a.m. on November 19th in Roswell at the Person Auditorium at NIMI concerning the wolf recovery for anyone interested.
- f. **Commissioners** - None.

Old Business: None.

New Business:

- a. Consideration to Resend Fiscal Agent for Bond Appropriation for A14-1204 - County Manager Amber Hamilton stated in the past the county has served as the fiscal agent for New Mexico Aging and Long-term Services appropriation to Portales Senior Citizens. Due to the budget and financial situation the county should no longer serve as fiscal agent. Motion to resend was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.
- b. Consideration to Resend Fiscal Agent Designation for Bond Appropriations A15-0149 & A15-0150 - County Manager Amber Hamilton stated in the past the county has served as the fiscal agent for New Mexico Aging and Long-term Services appropriation to Elida Senior Center. Due to the budget and financial situation the county should no longer serve as fiscal agent. Motion to resend was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

Resolutions - Ordinances - Proclamations: None.

Contracts - Agreements - Procurements:

- a. Consideration of Award for RFP 2016-01 Food Service Management at RCDC to Trinity Food Services - RCDC Administrator Mark Gallegos stated that Trinity Food Service is in compliance and providing good service. County Manager Amber Hamilton stated the RFP is complete and this is such a large procurement that the contract could be in place for eight years. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.
- b. Consideration of Contract Renewal for Six Month Extension for Healthcare Services at RCDC to Correctional Healthcare Companies, Inc. - County Manager Amber Hamilton stated the RFP received zero responses. Extensive research revealed that a six month extension with the current provider is the best option for the county. The RFP will be reissued at the beginning of 2016. RCDC Administrator Mark Gallegos stated smaller facilities are having a harder time meeting the standards. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

Executive Session:

Motion to go into executive session was made at 10:00 a.m. by Commissioner Lewis Shane Lee pursuant to 10-15-1 N.M.S.A. (1978) H (2) limited personnel matters and/or (7) attorney-client privileged information pertaining to threatened or pending litigation with a second from Commissioner Jake Lopez. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes. Those present were Commissioner Jake Lopez, Commissioner Lewis Shane Lee, Commissioner Richard Leal, Commissioner Gene Creighton, County Manager Amber Hamilton and County Attorney Randy Knudson. Motion to adjourn from executive session was made at 10:47 a.m. by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes. No action needed, no action taken.

Media Communication: None.

Adjourn: Meeting adjourned at 10:49 a.m.

ATTEST:


Stephanie Hicks
Chief Deputy Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Richard Leal
Commission Chairman

