

October 4, 2016  
County Commission Room  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, October 4, 2016, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Lewis Shane Lee, Commissioner Paul Grider, Commissioner Jake Lopez, County Manager Amber Hamilton, Clerk DeAun Searl, , County Attorney Randy Knudson, Treasurer Layle Sanchez, GIS Technician Johnny Montiel, Assessor George Beggs, Chief Deputy Assessor Stevin Floyd, Sheriff Malin Parker, Detention Administrator Larry Phillips, Road Superintendent Ricky Lovato, Scott Smart, and PNT Staff Writer Kurt Munz-Raper. Absent was Commissioner Richard Leal and Commissioner Gene Creighton.

Call to Order - Vice Chairman Lewis Shane Lee at 9:00 a.m.  
Invocation - County Manager Amber Hamilton  
Pledge - Vice Chairman Lewis Shane Lee

**Approve Agenda:**

Motion to approve agenda was made by Commissioner Paul Grider with a second from Commissioner Jake Lopez. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes.

**Approve Minutes:**

Motion to approve minutes of 9-20-2016 Regular Meeting was made by Commissioner Jake Lopez with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes.

**Elected Officials/Department Heads Report:**

- a. Assessor - Assessor George Beggs reported business as usual.
- b. Clerk - County Clerk DeAun Searl reported preparations for the General Election is keeping her staff very busy with test voting tabulators, the mock election and appointing poll workers. Absentee voting begins October 11<sup>th</sup> and Early voting begins October 22<sup>nd</sup>.
- c. Sheriff - Sheriff Malin Parker reported business as usual, with an arrest of a burglar. A meeting in Rio Rancho on December 14<sup>th</sup> with ROTC board will be held to discuss the roof of the building the Sheriff's Office is currently leasing.
- d. Detention - Detention Administrator Larry Phillips reported 59 in custody - 55 males and 4 females with 6 being contracted. No errors in 113 intakes and 112 processed out.
- e. GIS/Rural Addressing/Floodplain Management - GIS Technician Johnny Montiel reported being very busy. FEMA signed off on the base engineering for Roosevelt County. The addressing of the windmill roads is complete. The signs are blue and white designating the roads are non-county maintained roads and are addressed for E911 purposes.
- f. Road - Road Superintendent Ricky Lovato reported routine maintenance is keeping his staff very busy along with pot holes. All Capital Outlay projects will be completed within two weeks and the CAPS projects will be completed in one month.
- g. Manager - County Manager Amber Hamilton reported Roosevelt County has received distribution of Small Counties Assistance from the state. Close attention is being kept on the legislation regarding capital outlay and hold harmless. Adult Detention Professional Standards Council will be meeting tonight to consider and vote on accreditation of RCDC.
- h. Commissioners - No reports from the Commissioners.

**Resolutions - Ordinances - Proclamations:**

- a. Consideration of Resolution 2016-45 Supporting General Obligation Bond C - Vice President Business Affairs Scott Smart stated Bond C is very important to the campus. The funds are for phase two of the library remodel. The remodeled building would house the library and the Student Success Center. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes.

**Executive Session:**

Motion to go into executive session was made at 9:21 a.m. by Commissioner Jake Lopez with a second from Commissioner Paul Grider. Those present were Commissioner Lewis Shane Lee, Commissioner Jake Lopez, Commissioner Paul Grider, County Manager Amber Hamilton, County Attorney Randy Knudson, Sheriff Malin Parker and Lieutenant Javier Sanchez. Both Sheriff Malin Parker and Lieutenant Javier Sanchez left the meeting at 9:44 a.m. Motion to adjourn from executive session was made at 9:59 a.m. by Commissioner Paul Grider with a second from Commissioner Jake Lopez.

**No Action Needed No action Taken**

**Media Communication:** PNT Staff Writer Kurt Munz-Raper asked clarifying questions.

**Adjourn:** Meeting adjourned at 10:01 a.m.

ATTEST:



DeAun D Searl  
County Clerk

BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS



Richard Leal  
Commission Chairman

ACTING SHERIFF  
CHAIR

