

March 18, 2014  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, March 18, 2014, at 9:00 a.m. in the Commissioner's Room in the Courthouse with those present being: Commissioner Kendell Buzard, Commissioner Bill Cathey, Commissioner Richard Leal, Commissioner Jake Lopez, County Manager Charlene Webb, Administrative Assistant Laci Taylor, Indigent Health Care Administrator Mandi Park, County Clerk DeAun Searl, Chief Deputy Clerk Stephanie Hicks, Treasurer Nancy Belcher, Road Superintendent Ricky Lovato, Detention Center Administrator David Casanova, Sheriff Darren Hooker, Under Sheriff Malin Parker, County Attorney Rick Queener, Pastor Gary Piepkorn, Stan Livengood, PNT Staff Writer Lillian Bowe, Amber Hamilton.

Call to Order - Kendell Buzard at 9:00 a.m.

Invocation - Pastor Gary Piepkorn

Pledge - Sheriff Darren Hooker

**Approve Agenda** - Motion to approve agenda was made by Commissioner Richard Leal, seconded by Commissioner Jake Lopez, 4 yes votes.

**Approve Minutes** - Motion to Approve the 03-4-2014 Commission Meeting Minutes was made by Commissioner Bill Cathey, seconded by Commissioner Jake Lopez, 4 yes votes.

Motion to Approve the 03-11-2014 Special Meeting Minutes was made by Commissioner Jake Lopez, seconded by Commissioner Bill Cathey, 4 yes votes.

**Approve Accounts Payable** - Motion to Approve Accounts Payable and Payroll from 03-04-2014 through 03-18-2014 was made by Commissioner Jake Lopez, seconded by Commissioner Richard Leal, 4 yes votes.

**Informational Items** - Indigent Health Care Provider Mandi Park stated that she had attended a CDBG Grant Application workshop in Albuquerque. She will be publishing an announcement in the paper to find interest in a grant for CDBG. May 16<sup>th</sup> is the deadline to apply.

**Elected Officials:**

Indigent - Indigent Health Care Administrator Mandi Park reported applications are being submitted. The quarterly report will be in the April 15<sup>th</sup> agenda.

Assessor - Treasurer Nancy Belcher reported for Assessor Kenner Carrasco stating that he and Stevin Floyd and two senior staff members are at a Sales Ratio Training Meeting in Chaves County today hosted by the Property Tax Division. The notices are out to the printer and should go out this week.

Treasurer - Treasurer Nancy Belcher reported that Roosevelt County's investments had a positive interest return this month. Second half tax collection will begin next month.

Sheriff - Sheriff Darren Hooker reported his office did respond to the fatality as the result of a car crash. The state trooper was called in to follow procedure. A debrief is scheduled for tonight at the Fire Dept. The officers responding to the call will have counseling available. A new scam has been reported in which a caller is identifying themselves as an officer of the Sheriff's office. The caller goes on to say that there is a warrant out for the arrest of the citizen and that money should be sent to avoid arrest. Citizens have notified the sheriff's office immediately and currently there are no victims of this scam. Four incidents were reported last night. The cage for the K-9 unit vehicle should be in this week. The K-9 dog is already being deployed in field work.

Detention - Detention Center Administrator David Casanova reported 119 inmates, 11 are female, 45 from Eddy County, 20 from Chaves County, all of which have all returned to Chaves, 1 juvenile is housed in Curry County. His office has 4 openings. The bunks project has units 2, 3, 4, 7 completed, unit 1 will be completed later this week. Units 5 and 6 should be completed by the end of April. The removal process is the most time consuming step. Employee exit interviews have indicated that the prevalent reason for employee turnaround is inadequate compensation.

Roosevelt County Community Development Corporation Report - RCCDC director Stan Livengood reported that he is meeting with town councils, individually with board members and individually with investors. He also reported that the three legs of economic development are recruitment, expansion and retention, and entrepreneurial expansion. His top priority for recruitment, given by the board of directors, is to find a movie theatre. Expansion and retention, keeping the current businesses alive and growing, is where he feels his focus and time should be spent. Roosevelt county citizens wanting to open a new business is entrepreneurial expansion. He believes this should be supported financially. Stan also reported that Sandia National Labs will be at ENMU on April 9<sup>th</sup> for a presentation on the New Mexico Small Business Assistance Program. Sunland Peanuts will be up for auction on Thursday, March 20<sup>th</sup>. The

opening bid is \$18,500,000 set by Ready Roast, a California company. Anyone with a \$500,000 bond can attend and bid; the bids will increase in \$50,000 increments. Two bidders are local. The winning bidder will be announced on Friday and take possession the following Friday. The auction is not open to the public.

Clerk - County Clerk DeAun Searl reported her office is very busy with the primary election.

Road - Road Superintendent Ricky Lovato reported that the Road Department is still busy with routine maintenance and tumbleweed problems. The road department assisted with the fire in Arch on Friday.

County Manager - County Manager Charlene Webb reported business as usual. She will be attending the District meeting in Moriarity on March 27<sup>th</sup>.

Fire Departments/County Fire & EMS Association - No further report.

Commissioners – The Chamber Quarterly Meeting will be held at the YAM Theatre on March 20<sup>th</sup> at noon. Legislative Update will be the topic of discussion.

Under Sheriff Malin Parker - Under Sheriff Malin Parker requested that the board look into a Noise or Nuisance Ordinance for the subdivided areas only that are outside city limits. County Attorney Rick Queener stated that there is a state ordinance on noise abatement and complaints were a civil matter. County Manager Charlene Webb stated that we could pursue language in a county noise ordinance.

**Old Business** - None.

**New Business** - None.

**Contracts – Agreements – Procurements:**

- a. Approve Memorandum of Understanding Between Cannon Air Force Base, The City of Clovis, The City of Portales, Curry County, Roosevelt County for Partnership Training Opportunities Agreement Number 001 – County Manager Charlene Webb stated that this agreement would benefit Roosevelt County in training opportunities to share resources with Cannon, Clovis and Curry County. Motion was made by Commissioner Bill Cathey with a second from Commissioner Kendell Buzard, 4 yes votes.

**Resolutions – Ordinances – Proclamations:**

- a. Approve Proclamation to Declare April 2014 National County Government Month – Administrative Assistant Laci Taylor stated that April is National County Government Month. She is planning a scheduled field trip with the elementary schools. County Manager Charlene Webb stated educating the public on the services that each office performs and having representatives of the various departments for that day is also being planned. Motion was made by Commissioner Richard Leal with a second from Commissioner Bill Cathey, 4 yes votes by roll call.

**Executive Session** - Motion was made at 9:43 a.m. to go into Executive Session to discuss personnel matters and limited litigation by Commissioner Richard Leal with a second by Commissioner Bill Cathey. 4 yes votes by roll call. Motion was made at 10:15 a.m. to adjourn from Executive session by Commissioner Jake Lopez with a second by Commissioner Bill Cathey. 4 yes votes by roll call.

**Any Action Required from Executive Session** - Motion to approve the renewal of the contract for two years for County Manager Charlene Webb was made by Bill Cathey with a second by Commissioner Richard Leal. 4 yes votes.

**Media Communication** - None.

**Adjourn** - Meeting adjourned at 10:16 a.m.

ATTEST:

BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS

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DeAun D. Searl  
County Clerk

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Kendell Buzard  
Commission Chairman